**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**DECEMBER 20, 2021**

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Judy Einach, Josh Freifeld

EXCUSED: Mike Catalano, Ed LeBarron, Rob Genthner, Bonnie Rae Strickland

OTHERS: Vince Luce, Becki Paternosh, Andrew Thompson, Chris Reese, Don McCord, Pete Holt, Ann Kneer, Mark Dougherty, Leslee Bailey, Kyle Douglas, Ethan Perdue, Randall Feinen

**MAYOR/BOARD**

MINUTES

**The board made a motion to approve the minutes of 11/15/21 by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously**

PUBLIC HEARING FOR LOCAL LAW #2-2021/MODIFY REGULATION OF MIXED *RESIDENTIAL* & COMMERCIAL USES IN B-1 DISTRICT

The public hearing was opened for discussion regarding the above subject. Planning Board Chairman Don McCord explained the change in this law. It is more practical and will restrict it to the much larger buildings as opposed to some of the smaller businesses which we desperately need.

REVIEW SITE PLAN/ SILVER MAPLE STORAGE UNITS

Chairman McCord noted the need to ease the impact on the neighbors in the area.

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried to approve the Site Plan for Silver Maple Properties.**

TREE BOARD FUNDING REQUEST

The village board, along with the tree board, recommended that a percentage of the timber revenue go towards ongoing efforts by the tree board for village street and parks trees. Tree Board Chairman, Pete Holt noted the Urban Forestry Program completed by Bruce Robinson in 2016 requires updating. The board is requested to agree to consider the concept of using timber revenues and will explore more of the associated costs and come back with a plan and budget for making a better judgement for covering costs.

**POLICE DEPARTMENT**

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the Police Report as submitted.**

**FIRE DEPARTMENT**

**The board made a motion by Trustee Lutes, seconded Trustee Freifeld and was carried unanimously to approve the Fire Department report as presented.**

AMBULANCE

Chief Chris Reese reported that the Exempts voted to donate $15,000.00 towards the purchase of the stretcher. And the AMS Squad voted to take $5,000 out of the Memorial account.

PART TIME CLEANER

**The board made a motion by Trustee Einach, seconded by Trustee Lutes and was carried unanimously to approve the hiring of a part-time cleaner for the Fire Hall for approximately 15 hours a month.**

**HISTORIAN**

**The board made a motion to approve the Historian report by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

**PUBLIC WORKS**

10 CLINTON STREET DEMOLITION

**The board made a motion by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously to approve for the demolition of 10 Clinton Street provided that all of the permits, asbestos survey etc. are completed.**

UTILITY WORKER

**The board made a motion by Trustee Einach, seconded by Trustee Lutes and was carried unanimously to promote Utility Worker Sean Waters to the position of Sewer and Water Maintenance Worker.**

**WATER & SEWER DEPARTMENT**

ENGINEERING PLANNING GRANT

Andrew Thompson reported that the Village was awarded $30,000 for an Engineering Grant to be used for a preliminary report of what projects and what needs to be accomplished in the Sewer system.

ASSET MANAGEMENT SOFTWARE DISCUSSION

**The board made a motion by Trustee Freifeld, seconded by Trustee Lutes and was carried unanimously to approve the purchase of the Asset Management Software from Dude Solutions at an initial cost of $12,688.74 for first six months. They are only charging us for two months; giving 4 months for free and all the consulting and implementation costs. The annual cost is $10,012.46/Year with a 5-year renewal, which is about $2,000 a year less than we are paying now.**

**ELECTRIC DEPARTMENT**

PLAQUE-LINEMEN PROCLAMATION

**A plaque was presented in recognition of Electric Linemen declaring 1/31/22 as Linemen Appreciation Day. The board made a motion to approve this declaration by Trustee Einach, seconded by Trustee Lutes and was carried unanimously.**

HIRING OF LINE HELPER

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve employee Anthony Leone to the position of Electric Line Helper.**

**TREASURER**

TRUST & AGENCY TRANSFER FUNDS

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to transfer a balance of $3,070.18 from Trust and Agency to Community Enhancements Reserve.**

REVENUE & EXPENSE REPORTS

**The board made a motion by Trustee Lutes, seconded by Trustee Einach to approve the revenue and expense reports.**

**CLERK**

REQUEST TO GO TO BID

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to go to bid for Eason Hall columns replacement and various additional Eason hallway projects. And if an emergency needs to be declared it can proceed.**

All the plans and breakdowns by Inscale Architects are available for viewing in the Clerk’s office**.**

WARRANTS

**The following warrants were approved on a motion made by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously.**

**Capital Proj. WPCF Upgrade W#17 $9,338.41**

**Capital Proj. WPCF Upgrade W#18 6,500.00**

**Electric W#35 350,061.60**

**Electric W#36 6,780.00**

**General W#30 223,250.02**

**Water Proj. Minton Pump Station W#36 1,200.00**

**Sewer W#34 99,245.00**

**Water W#35 97,928.99**

**Water Proj. Minton Pump Station W#40 61,479.75**

**General W#32 45,543.49**

**Sewer W#37 38,685.51**

**Water W#39 8,491.11**

**Electric W#38 278,614.28**

THE PUBLIC HEARING WAS CLOSED AT 7:55 P.M.

**ACTION ON LOCAL LAW #2-2021:**

**The board made a motion by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously to approve local Law #2-2021 as presented.**

**There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously.**